

**OKLAHOMA TOURISM AND RECREATION DEPARTMENT  
TRAVEL AND TOURISM DIVISION  
PRIVATE SECTOR LITERATURE DISTRIBUTION  
APPLICATION**

1. NAME OF COMPANY / ORGANIZATION \_\_\_\_\_  
\_\_\_\_\_
2. ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_
3. PHONE \_\_\_\_\_
4. E-MAIL ADDRESS \_\_\_\_\_
5. CONTACT PERSON \_\_\_\_\_
6. COMPANY HAS BEEN IN BUSINESS (# of years) \_\_\_\_\_
7. TITLE OF BROCHURE \_\_\_\_\_
8. BRIEFLY DESCRIBE HOW YOUR ORGANIZATION / ATTRACTION SERVES THE TRAVELING PUBLIC. PROVIDE AVERAGE ANNUAL ATTENDANCE FIGURES, FACILITY CAPABILITIES AND ANY SPECIAL SERVICES AVAILABLE.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Submit application along with one (1) copy of brochure for approval to:

Bill Byer  
Tourism Information Centers Director  
Oklahoma City Welcome Center  
12229 N I-35 Service Rd.  
Oklahoma City, OK 73131

\_\_\_\_\_  
(signature and title)

\_\_\_\_\_  
(date)

**NOTE: CASES OF BROCHURES WEIGHING MORE THAN 30 POUNDS WILL**

**NOT BE ACCEPTED AT THE WELCOME CENTERS.  
ONLY BROCHURES PROMOTING OKLAHOMA'S TOURISM-RELATED  
ATTRACTIONS, EVENTS, SITES, FESTIVALS, ETC. WILL BE CONSIDERED  
FOR APPROVAL. FOLLOWING IS A SAMPLE LISTING OF THOSE  
BROCHURES THAT WOULD NOT BE ACCEPTABLE FOR DISTRIBUTION AT  
OKLAHOMA'S WELCOME CENTERS.**

- out of state
- real estate
- housing rentals
- churches
- law enforcement
- medical services
- youth organizations, including YMCA/YWCA
- civic organizations