

OTRD Speakers Bureau Questionnaire

Thank you for your interest in Oklahoma tourism. To help in assigning a speaker for your group, please complete the form below and return to Deb Shumate. If possible, we prefer to have at least 15 working days notice before the date of your presentation. If you are requesting a speaker after 5 p.m., or on a weekend, please understand we make every effort to accommodate this, but cannot guarantee that someone will be available. Due to budget and time constraints, we also request that you have a **minimum of 25 people** in your group.

Deb Shumate
Oklahoma Tourism and Recreation Department
P.O. Box 52002
Oklahoma City, OK 73152-2002
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E-mail: deb@travelok.com

Date of presentation _____

City _____

Selected topic (see below for suggestions) _____

Location (please include street address and directions) _____

Name of group _____ Number of attendees _____

Time speaker should arrive _____ Will a meal be provided? Yes No

Start Time of Presentation _____ End Time of Presentation _____

What is the preferred dress code of the speaker? Formal Business attire After Five Business Casual

Contact Name/Address _____

Contact phone number/email _____

Do you have any of the following equipment available for the speaker's use? (please circle)

TV DVD Player Projector Screen Laptop

SUGGESTED SPEAKING TOPICS

To help us in selecting a speaker, please choose one or more topics below that best represent the interests of your group.

- | | |
|---|--|
| _____ "Discover Oklahoma" Television Show | _____ Economic Tourism Development |
| _____ Day Trips /Weekend Getaways | _____ Outdoor Adventure / State Parks & Resorts |
| _____ How the Tourism Dept. Promotes Oklahoma | _____ Senior/Adult Travel Destinations |
| _____ Kid-Friendly Travel Destinations | _____ Festivals & Events in Oklahoma |
| _____ Shopping/Dining Excursions | _____ How the Film & Music Industry Can Help You |
| _____ Sustainable Travel Destinations | |